



## **ALGAO:Cymru Business Meeting Minutes**

### **Virtual Meeting**

**04 November 2020 @ 2pm**

### **Welcome and introductions**

#### Attendees:

Tomos Ll. Jones (TJ) (Chair) – Pembrokeshire Coast National Park Authority  
Jenny Emmett (JE) ( Vice-Chair)– Gwynedd Archaeological Trust  
Judith Doyle (JD) – Glamorgan-Gwent Archaeological Trust  
Alice Pyper (AP) – Dyfed Archaeological Trust  
Chris Martin (CM) (Chair) – Clwyd-Powys Archaeological Trust  
Abi McCullough (AM) – Clwyd-Powys Archaeological Trust  
Nina Steele (NS) - Gwynedd Archaeological Trust  
John G. Roberts (JGR) – Snowdonia National Park Authority  
Callie Rouse (CR) - Glamorgan-Gwent Archaeological Trust  
Alice Thorne (AT) - ( Minutes) Brecon Beacons National Park Authority

#### Apologies;

John Lawson (JL) – ALGAO:UK Chair  
Steve Greuter (SG) – Wrexham County Borough Council

### **1. Minutes and actions of previous meeting**

TJ: Review of minutes: Thanked all for comments received to date.

AP: Noted the need to amend spelling for Laugharne.

CM: CMs resignation as chair needs to be added to minutes. TJ concurred, and added that thanks will be included.

TJ: Run through of actions:

Items: 1, 2 & 3 completed.  
Item 4: Ongoing.

Item 5: Tomos to follow up: Craig Mitchell representative for local government on HEG.

Item 6: No progress as yet. Ongoing.

Item 7: Completed.

Item 8: Joint ALGAO:Cymru-CBA Wales survey was open for responses between July and August and 25 responses received. The results were analysed and a presentation will be presented at the Pembrokeshire Coast Archaeology day this month (available at <https://youtu.be/5-bJda5MaW8>). In addition, an article is being prepared for the next edition of Archaeology in Wales.

Item 9: Completed.

Item 10: Completed.

Item 11: Completed. Initial meeting has taken place and feedback was received for committee to be established.

Item 12: Completed. Previous Chair attempted to claim Cadw grant for 2019-2020 but this was unsuccessful.

Item 13: Completed.

Item 14: Completed

Item 15: Completed

Item 16: Completed.

## **2. ALGAO Cymru Constitution**

TJ: Minor amendments to constitution proposed (Paras 2.4 & 5.7 & 7.4 & 8.1). Draft amendments have been circulated previously.

JR: suggested that para 2.4 doesn't read well.

JE: suggests voice for the service.

General discussion, wording amendment proposed to para 2.4. Detailed in action table below.

## **3. Work programme 2020-2021**

TJ: Update on draft work programme for Cadw. Has been submitted, no response received as yet.

CM: Recommends keep plugging away. Grant is less than 3K now.

JR: The grant programme has changed. As the circumstances have changed, in terms of costs for time and travel expenses, we need to ensure we have a robust defence of requirements, and clearly costed list of items. Suggests compilation of a wish list and ask Cadw to match against their priorities.

AP: Noted that she was unaware that staff travel and time could be claimed under old system.

CM: Noted potential risk of double funding in terms of Trust payments.

JR: Formerly, the Cadw grant went to central ALGAO pot and it would be claimed back from there.

#### **4. Planning Committee**

TJ: highlighted that the planning committee terms of reference have been changed from 'sub-group' terminology to 'committee', to align with UK structure.  
No comment from group regarding changes.

JE: noted that the ALGAO response to the white paper has been circulated.

AT: Noted recent expulsion of Neil Phillips from ClfA membership.

JD: Noted that while a large amount of NP work has been planning related, he also had many private clients in the SE.

#### **5. Countryside Committee**

TJ: a meeting had been held in September re the potential to establish a Countryside committee. If anyone has any further thoughts send them through. Potentially it could be a useful group.

#### **6. HER**

TJ: Highlighted the ALGAO UK HER meeting is to be held on the 19<sup>th</sup> of November.

CM: Confirmed he will be attending. Suggested that perhaps HER should be a standing item on this agenda, and may not necessarily need a separate HER meeting. Broad agreement from group.

CM noted that Minutes of the ALGAO HER meeting can be obtained from the ALGAO website.

JR: Noted potential to discuss HER data management of Lidar survey data.

TJ: Noted automated feature detection is an ongoing area of research in Uni of Southampton, Scottish project.

## 7. AOB

TJ: highlighted of the ALGAO Cymru-CBA Wales joint survey into the impact of COVID-19 on the sector.

JR: Requested update on the National Trusts Posts. TJ confirmed that the two welsh posts will be retained.

| <b>Table of Actions</b> |                             |   |           |
|-------------------------|-----------------------------|---|-----------|
| <b>Action</b>           | <b>Meeting Item</b>         | <b>Task</b>   | <b>By</b> |
| 1                       | Minutes of previous meeting | Update minutes: a) Amend spelling of Laugharne.<br>b) Add CM's resignation as chair and thanks to the minutes.                              | TJ        |
| 2                       | Minutes of previous meeting | Establish if Craig Mitchell representative for local government on HEG?   | All/ TJ   |
| 3                       | ALGAO Cymru Constitution    | Add 'to act as a voice for local government archaeological officers and to represent the historic environment' to para 2.4 of constitution. | TJ        |
| 4                       | Work Programme 2020-21      | To follow up on submission to Cadw  | TJ        |
| 5                       | Countryside Committee       | Any suggestions or comments to be fed through to TJ.  | All       |
| 6                       | HER                         | Add HER as standing item on agenda.   | TJ        |
| 7                       | AOB                         | Set up next AGM and business meeting.   | TJ        |